

Creaney Primary School remains firmly committed to its long tradition of excellence in all aspects of our school operations, allowing our students to achieve to the best of their ability and develop skills and values that will enable them to transition successfully into further education, training or employment. As an Independent Public School we enjoy increased opportunity to achieve these goals for all students.

We are calling for EXPRESSIONS OF INTEREST from our parents, staff, community and business/industry representatives to become members of the Creaney Primary School Board.

Independent Public School Governance

As an Independent Public School, Creaney is required to have an effective School Board that includes parents, community and or business/ industry representation.

The Principal is responsible for the educational leadership, operation and management of the school. To maximise the input of the School Board in developing policies, the Principal will seek advice and receive recommendations from the School Board. To enable the School Board to function effectively, the Principal will report regularly to the School Board on progress against the Creaney Primary School Business Plan.

The Education Act and regulations pertaining to the Act which applies to the current School Council will govern the running of the School Board.

Functions of the Board

The Creaney Primary School Board will act to promote the objectives and interests of the school community, its role being to provide strategic guidance and monitoring.

The School Board will participate fully in:

- Endorsing the Creaney Primary School Delivery and Performance Agreement
- Endorsing and reviewing the school budget and Business Plan
- Monitoring the school's performance
- Developing processes to review the satisfaction levels of parents, staff and students, with results reported in the Annual Report
- Endorsing the Annual Report
- Assisting in the selection of the Principal when a vacancy arises

Structure of the Creaney Primary School Board

The School Board will have a maximum of 15 members, consisting of at least:

- The Principal
- Four staff members
- One parent nominated by the P&C
- Five parents elected by the school community

The composition of the Board will reflect the diversity of the school community and members will have the skills and experience required to provide governance and excellence in decision making.

The School Board may also co-opt members from the wider community to assist with decision making.

In making this commitment, prospective School Board members should be prepared to:

- Commit to the school's ethos and goals
- Be sensitive to differing views and have the ability to work in the spirit of cooperation
- Commit to the development of Creaney Primary School
- Be willing to donate time, expertise and influence
- Contribute to the work of the Board
- Meet the requirements of the School Board 'Code of Conduct'
- Commitment to attend School Board training
- Comply with the School Board 'Terms of Reference'
- Attend and contribute in Board meetings

Candidates for Creaney Primary School Board

If you have a passion and interest in public education, then you are invited to submit a School Board Nomination Expression of Interest for consideration.

Parents and community and members with knowledge, skills and an interest in one or more of the following areas would bring invaluable expertise to the Board.

The areas listed below should be seen as a guide only and are not exclusive:

Music and the Arts; Food, Nutrition and Health; Community Development; Education (Tertiary

Institution in Research & Development); Finance and Accounting; Communication and Marketing; Public Relations; Law, Building/Construction; Business/Industry; Computing and Communications Technology; Sport and Physical Education.

Frequency of Board meetings

The frequency and timing of meetings will be determined by the School Board. However, it is anticipated that a minimum of four meetings will be held each year (one per school term), with additional school committee involvement (e.g. Finance Committee meetings) by individual Board members as required.

Appointment to the Creaney Primary School Board

The P&C will appoint a parent representative to join the School Board. Other appointments to the School Board will be made through the following process:

Suitably qualified and interested candidates are invited to forward a School Board Nomination Expression of Interest (EOI) addressed to the Principal. The EOI should include:

- a brief statement about the candidate's interests in joining the School Board
- a statement providing details of the candidate's skills and experience

The Principal and School Board Chair will prepare a shortlist of candidates from the EOI's. This will be based on the desired skills, experience, personal attributes and diversity identified for the School Board. Existing School Board members are eligible to submit an EOI and due care will be taken to manage any potential conflicts of interest during the selection process.

Details of the parent/community candidates will be published this term. A voting process will follow if required and this will be overseen by an independent authority. A short-list of possible co-opted business/industry members will be presented to the School Board for consideration and selection.